

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – REGULAR MEETING

October 20, 2020 – 7:00 PM – Virtual Meeting

<https://zoom.us/j/98041442024?pwd=RXNnQWFGWTBRQlYyN2lyb2NvR1V1Zz09#success>

A meeting of the Board of Education will be held as a Virtual Meeting. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Zangara

II. OPEN PUBLIC MEETING STATEMENT – Ms. Zangara

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 8, 2020, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Kristen Gall, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Louis Petzinger, Josephine Pschar, Heidi Zangara

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: September 22, 2020.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Mr. Robert Beers

- HIB/Suspension Report
- Graduation Data Report

VII. PUBLIC COMMENT – Ms. Zangara will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may

VIII. COMMITTEE REPORTS:

A. Policy Committee: Branden Agans, Chairperson

B. Curriculum and Instruction Committee (Student Activities): Sharon Liszczak, Chairperson

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following positions for the 2020-2021 School Year, with staff as indicated:

| Position | Program | Compensation | Effective Dates | Source |
|--|--|--|----------------------------|----------------------------|
| One (1) Certificated Staff Member | GSA (Gender Sexuality Alliance) Club MHS | \$30 per hour Not to exceed 30 hours | 2020-2021 School Year | 11-140-100-101-050-007-000 |
| One (1) Cafeteria/Playground Assistant | Before School Breakfast Duty Weston School | One (1) Hour Per Day Before/Start of School Day Step 2, \$22.06 per hour | 2020 – 2021 School Year | 11-000-262-110-500-003-500 |
| Up to Five (5) Teachers | After School Tutoring In Various Subjects MHS | One (1) Hour Per Day @ \$30 per hour Not to exceed 30 hours per teacher | 2020 – 2021 School Year | 11-140-100-101-050-007-000 |
| Up to Five (5) Teachers | After School Tutoring In Various Subjects ABIS | One (1) Hour Per Day @ \$30 per hour Not to exceed 30 hours per teacher | 2020 – 2021 School Year | 11-130-100-101-065-007-000 |
| One (1) Teacher | Stem Club Enrichment ABIS | \$30 per hour Not to exceed 30 hours | 2020-2021 School Year | 11-130-100-101-065-007-000 |
| One (1) Teacher | Tabletop Games Enrichment ABIS | \$30 per hour Not to exceed 30 hours | 2020-2021 School Year | 11-130-100-101-065-007-000 |

B-2 RESOLVED, the Board of Education approves the following positions to assist Administration with Before and After School Supervision for the 2020-2021 School Year with staffing as indicated:

| Position | Program | Compensation | Dates | Source |
|-----------------------------------|---|---|--------------------------|----------------------------|
| Up to Four (4) ABIS Staff Members | Before and After School Supervision ABIS | Before: Monday through Friday 30 minutes prior to the start of school @ \$25 Per Hour After: Monday through Friday 60 minutes after school dismissal @ \$25 Per Hour | 2020-2021 School Year | 11-130-100-101-065-006-000 |

B-3 RESOLVED, the Board of Education approved the following Manville School District Department Leaders K-12 Positions for the 2020 – 2021 School Year, with the following staffing as indicated:

| Position | Program | Compensation | Effective Dates | Source |
|-------------------------------|--|-----------------------|------------------------------|----------|
| One (1) Teacher Grades Prek-4 | To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned. | \$1300 per teacher | August 2020 – August 2021 | District |

B-4 RESOLVED, the Board of Education approves the following Professional Development position for Opening Day with staffing as follows:

| Position | Program | Compensation | Effective Dates | Source |
|---|---|---|-------------------|------------------------|
| One (1) Teacher to provide Professional Development | Provide Professional Development for the Opening Day of School 2020 | One (1) Additional Hour @ \$25 Per Hour | September 3, 2020 | 11-000-223-000-000-000 |

B-5 RESOLVED, the Board of Education approves the following *in-district* services and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

| Student | Placement | Effective Dates | Nature of Class | Tuition |
|---------|---|-----------------------|----------------------------|------------|
| 2 | NJ Commission for the Blind and Visually Impaired | 2020-2021 School year | Education Level 2 Services | \$5,000.00 |

B-6 RESOLVED, the Board of Education approves the use of the PETS program (Prepare, Enrich, Transition, Succeed) through the ACI (Alliance Center for Independence) Organization to facilitate career pathways for special education students in MHS through a grant funded by DVR for the 2020-2021 school year.

B-7 RESOLVED, the Board of Education approves the Memorandum of Agreement between the Manville Board of Education and the Manville Police Department for the 2020 – 2021 school year.

B-8 RESOLVED, the Manville Board of Education approves the submission of the Alyssa's Law Compliance and Security Grant in the amount of \$84,490.

C. Negotiations Committee: Heidi Zangara, Chairperson

D. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

| Name | Position | Action | Effective Dates |
|--------------------|---|---|--|
| Linda Scarpantonio | Playground-Cafeteria Assistant, Part-Time Roosevelt School | Resignation | September 21, 2020 |
| Doreen Ringel | Special Education Instructional Assistant, P-T OOD | Resignation | October 19, 2020 |
| Joshua Kalmikoff | ELA Teacher <i>Maternity Leave Replacement for Kerin Roberts</i> ABIS | Resignation | November 6, 2020* <i>*Or sooner pending approval of replacement</i> |
| Erica Rogalsky | Special Education Teacher ABIS | Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA | On or about October 2, 2020* – March 14, 2021 <i>*revised date</i> |

| | | | |
|----------------|--|--|--|
| Ashley Cesario | Special Education Teacher Roosevelt | Maternity Disability Paid Leave of Absence Followed by an Unpaid Leave of Absence in Accordance with the NJFLA | On or about March 15, 2021 – June 18, 2021 |
|----------------|--|--|--|

D-2 RESOLVED, the Board of Education approves a Leave of Absence for Employee #6738 from September 1, 2020 through December 31, 2020.

D-3 RESOLVED, the Board of Education approves a paid Leave of Absence for Employee #6438 from October 6, 2020 through October 13, 2020.

D-4 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

| Name | Position | Compensation | Effective Dates |
|--|--|--|------------------------------------|
| Carl Ruffer Dorothy Puzio-Raymondi | Lego Club Advisors Weston | Stipend per Contract | 2020-2021 School Year |
| Diana Gallagher Courtney Fedor | Earth Watchers Club Advisors Weston | Stipend per Contract | 2020-2021 School Year |
| Christina Dutkevich Caroline Galofaro (Shared Stipend) | Environmental Club Advisor MHS | Stipend per Contract | 2020-2021 School Year |
| Maria Arevalo | Translator ABIS | Up to Twenty (20) Hours Total @ \$25 Per Hour | 2020-2021 School Year |
| Wanda Balladares | Translator Roosevelt | Up to Twenty (20) Hours Total @ \$25 Per Hour | 2020-2021 School Year |
| Julia T.M. Bowie Lorraine Acebo Leticia Jankowski Anjelica Viso (Shared) | Translator MHS | Up to Fifty (50) Hours Total @ \$25 Per Hour | 2020-2021 School Year |
| Jesse Michalski | Digital Media Club Enrichment MHS | \$30 per hour Not to exceed 30 hours | 2020-2021 School Year |
| David Aufiero | STEM/Robotics Club Enrichment MHS | \$30 per hour Not to exceed 30 hours | 2020-2021 School Year |
| Joanne Molochnick Daniel McMahon (Shared) | GSA (Gender Sexuality Alliance) Club MHS | \$30 per hour Not to exceed 30 hours | 2020-2021 School Year |
| Jacinta DaSilva | Before School Coding Program Weston | \$30 per hour Not to Exceed 25 Hours | October 21, 2020 – May 28, 2021 |
| Jennifer Lynn William Sperduto | "Weston Warriors" Health and Wellness Initiative Weston | \$30 per hour Not to Exceed 50 Hours Each | October 21, 2020 – May 28, 2021 |
| Kristin Brons Dana Correnti | Girl CODE (Community, Optimism, Diversity, Empowerment) After School Program Weston School | \$30 per hour Not to Exceed 16 Hours Each | October 21, 2020 – May 28, 2021 |

| | | | |
|--|---|---|----------------------------|
| Jacinta DaSilva Laina Penrose William Sperduto Patricia Poto | Before School Duty Weston School | Stipend as per Contract | 2020 – 2021 School Year |
| Jeffrey Ruggini Kelly Peppe Stefani Levonaitis Mary Papalski Maureen Stephen | After School Tutoring In Various Subjects MHS | One (1) Hour Per Day @ \$30 per hour Not to exceed 30 hours per teacher | 2020 – 2021 School Year |
| Jennifer Williams | Art Club MHS | Stipend as per Contract | 2020 – 2021 School Year |
| Jennifer Williams | Teen Arts Coordinator MHS | Stipend as per Contract | 2020 – 2021 School Year |
| Gabrielle Wesolowski | Before School Breakfast Duty Weston School | One (1) Hour Per Day Before/Start of School Day \$22.06 per hour | 2020 – 2021 School Year |
| Christine Bachorik | Junior Honor Society Advisor ABIS | Stipend per Contract | 2020-2021 School Year |
| Joseph Espineira | After School Band Club ABIS | Stipend per Contract | 2020-2021 School Year |
| Alexus Terrell | Art Club ABIS | Stipend per Contract | 2020-2021 School Year |
| Nicole Esposito Amy Honchar | Environmental Club ABIS | Stipend per Contract | 2020-2021 School Year |
| Lorraine Acebo David Aufiero Leticia Jankowski Ilana Kurtin Stacie Miller Amanda Rasmussen Elizabeth Boney-Roche Anjelica Viso (Rotating Schedule) | Before and After School Supervision MHS | Before: Monday through Friday 30 minutes prior to the start of school @ \$25 Per Hour After: Monday through Friday 60 minutes after school dismissal @ \$25 Per Hour | 2020-2021 School Year |

D-5 RESOLVED, the Board of Education approved the following Manville School District Department Leaders K-12 Positions for the 2020 – 2021 School Year, with the following staffing as indicated:

| Name | Program | Compensation | Effective Dates |
|--|--|-----------------------|------------------------------|
| Kerry Zeigler (Pre/K) Laina Penrose (1) Kathy Montanelli (2) Alicia Mathewson (3/4) | To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned. | \$1300 per teacher | August 2020 – August 2021 |
| Amy Ohlson | To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned. | \$1300 per teacher | August 2020 – August 2021 |
| Ilana Kurtin | To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned. | \$1300 per teacher | August 2020 – August 2021 |

D-6 RESOLVED, the Board of Education approves the following Professional Development position for Opening Day with staffing as follows:

| Name | Program | Compensation | Effective Dates |
|-----------------|---|---|-------------------|
| William Kurzius | Provide Professional Development for the Opening Day of School 2020 | One (1) Additional Hour @ \$25 Per Hour | September 3, 2020 |

D-7 Approval of Business Administrator's Merit Goals for the 2020 – 2021 School Year

Whereas, NJAC 6A:23A-3.1 permits a Board of Education to include in its contract with the Business Administrator, qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

Whereas, the Board of Education has now developed annual goals for the 2020-2021 school year that it wishes to include in its contract with the Business Administrator now, therefore, be it

Resolved, the Board of Education establishes the quantitative and qualitative criteria and merit salary bonus as shown on attached Addendum I for their achievement and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before being added to the contract.

E. Finance and Facilities Committee: Kelly Harabin, Chairperson

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of July & August 2020:

WHEREAS, these reports show the following balances on August 31, 2020:

| FUND | CASH BALANCE | APPROPRIATION BALANCE |
|-----------------------------------|----------------|-----------------------|
| (10) General Current Expense Fund | \$3,126,543.06 | |
| (11) Current Expense | | \$5,148,103.02 |
| (12) Capital Outlay | | \$0.00 |
| (13) Special Schools | | \$0.00 |
| (20) Special Revenue Fund | (\$458,950.98) | \$785,407.16 |
| (30) Capital Projects Fund | \$20,014.04 | \$0.00 |
| (40) Debt Service Fund | \$1,856.96 | \$0.00 |
| TOTAL | \$2,689,463.08 | \$5,933,510.18 |

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

| Fund | Check Numbers | Amount |
|---------------------------|---------------|----------------|
| General Fund #10 | | \$2,209,002.00 |
| Special Revenue Fund #20 | | \$39,439.99 |
| Capital Projects Fund #30 | | \$38,240.69 |
| Debt Service Fund #40 | | \$0.00 |
| TOTAL | | \$2,286,682.68 |

E-3 BUDGET TRANSFERS RESOLUTION – NONE TO REPORT

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending August 31, 2020.

| AMOUNT | TO | FROM | REASON |
|--------|----|------|--------|
| | | | |

E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

| CHECK# | DATE | VENDOR | AMOUNT |
|--------|------------|------------------|--------------------|
| 3030 | 09/18/2020 | ULINE | \$4,109.13 |
| 3031 | 09/18/2020 | Aramark | \$73,222.09 |
| 3032 | 09/18/2020 | Edvocate | \$3,544.00 |
| 3033 | 09/25/2020 | J. Salierno | \$26.30 |
| 3034 | 09/28/2020 | Edvocate | \$1,189.00 |
| 3035 | 09/28/2020 | Service Plus Inc | \$284.95 |
| 3036 | 09/30/2020 | ULINE | \$9,420.26 |
| | | Total | \$91,795.73 |

E-5 FACILITY USE REQUESTS

RESOLVED, the Board of Education approve the following Facility Use Requests:

| ORGANIZATION | PROGRAM | LOCATION | DATE | TIME | FEES |
|----------------|-----------------|---------------------|------------------------------|--|------------------|
| Soccer Centers | Soccer Training | Ned Panfile Stadium | 10-4-2020 through 11-19-2020 | Tuesday/Thursday 6:30pm – 9pm Sunday 8:30am – 11:30am & 4pm-7pm | \$62.50 per hour |

E-6 ESEA 2020 FINAL REPORT

RESOLVED, the Board of Education approves ESEA Final Expenditure report and approves the following carryover amounts:

| | |
|---------------|-----------------|
| Title I: | \$35,671 |
| Title II: | \$5,021 |
| Title III: | \$10,901 |
| TOTAL: | \$51,593 |

E-7 IDEA 2020 FINAL REPORT

RESOLVED, the Board of Education approves IDEA Final Expenditure report and approves the following carryover amounts:

| | |
|---------------|-----------------|
| IDEA BASIC: | \$34,598 |
| IDEA PREK: | \$1,643 |
| TOTAL: | \$36,241 |

E-8 ACCEPTANCE OF DONATIONS

RESOLVED, the Board of Education acceptance and appreciation for the following donations:

| AMOUNT/ITEMS | ORGANIZATION | USE |
|-----------------------------------|--|--|
| School Supplies (approx. \$500) | Somerset County Tools For Schools & Peapack-Gladstone Bank | For Students of Weston Elementary School |
| School Supplies (approx. \$5,000) | Walmart | For Students of Manville School District |
| Masks (60) | Dr. Sadaf Farooq, Jersey Pediatric Care | For Students of Weston Elementary School |

E-9 APPROVAL OF ANNUAL COMPREHENSIVE MAINTENANCE PLAN

RESOLVED, the Board of Education approves the Comprehensive Maintenance Plan and Schedule M-1 as shown on attached Addendum II and authorizes the School Business Administrator to submit the schedule to the County Superintendent as required by law.

E-10 APPROVAL OF TRANSITION SERVICES

RESOLVED, the Board of Education approves the agreement with Bridges of Employment to provide Transition Services for Manville School District Special Education Students for the 2020-21 school year not to exceed \$16,500.

F. Communications/Public Relations Committee: Louis Petzinger, Chairperson

IX. OLD BUSINESS/NEW BUSINESS

X. PUBLIC COMMENT – Ms. Zangara will invite questions and comments from the public.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XII. ADJOURNMENT